FY12 Annual Services Plan
Scott County Decategorization Program

Submitted by:
Nicole Mann
Decategorization Coordinator

October 1, 2011
Executive Summary
Scott County Kids is a community planning and funding agency that seeks to address and overcome systemic challenges that interrupts the lives of children birth to age 21 while increasing access and streamlining resources throughout the area. Scott County Kids is the umbrella agency that supports internal and external child focused community programming which houses the following programs and initiatives: Decategorization for Cedar, Muscatine, Quad (Des Moines, Henry, Lee, and Louisa), and Scott Counties; Scott County Early Childhood Iowa; Scott County Community Partnerships for Protecting Children (CPPC); Scott County Iowa Youth Dream Team; Scott County Health Committee; and the Scott County Children’s Mental Health System of Care Commission (See Attachment A).

The Scott County Decategorization Program is the focal point for the development, implementation and monitoring of many strategic community plans and takes a leadership role in planning initiatives. The mission of the Scott County Decategorization Program is to provide effective programming that will deter children and youth ages birth to 21 from entering the child welfare and/or juvenile justice system or provide a safe exit for children and youth already in either system by partnering health, education and welfare resources for the betterment of children and families. This is accomplished by facilitating planning for needed community services that affect youth who are at risk of entering the child welfare and/or juvenile justice system. Currently, all Scott County Kids activities are coordinated through the Scott County Decategorization Board as a 28E governmental entity; the Scott County Kids Early Childhood Iowa Board as a legislated body; and the Scott County Children’s Mental Health System of Care Commission. The responsibilities of Scott County Early Childhood Iowa are targeted to children birth to five while the Scott County Children’s Mental Health System of Care Commission and Scott County Decategorization Program encompass the broader population of birth to 21 years.

The Scott County Decategorization Program is governed by the Executive Committee. The members serve as liaisons and representatives of the community to provide information and feedback to ensure that community needs are recognized and modifications are made based on outcomes achieved and program results. This board consists of the following individuals:
- Scott Hobart – Board Chair – Seventh Judicial District Chief Juvenile Court Officer
- Dr. James Spelhaug – Vice Chair – Pleasant Valley Schools Superintendent
- Gary Lippe – Iowa Department of Human Services Eastern Service Area Manager
- Edward Rivers – Scott County Health Department Director
- Dr. Arthur Tate – Davenport Schools Superintendent
- Dr. Theron J. Schutte – Bettendorf Schools Superintendent
- Jeff Schwiebert – North Scott Schools Superintendent
- Mary Thee – Scott County Assistant County Administrator
- Judge John Mullen – Seventh Judicial District Juvenile Court Judge
- Lori Elam – Scott County Community Services Director
- Leta Hosier – Iowa Department of Human Services Social Work Administrator
The Scott County Community Partnerships for Protecting Children (CPPC) Shared Decision Making Board discusses gaps in services and community needs. The Decategorization Coordinator is able to take this information back to the Executive Committee to assist in informative decision making regarding programming. The following individuals serve on this committee:

- Gwen Demining – Scott County CPPC Coordinator
- Scott Caldwell – Lutheran Services in Iowa
- Roxanna Claude – Community Action of Eastern Iowa
- Jill Green – United Way 211
- Pam Hauman – Child Abuse Council
- Jean Heard – Safe Families
- Brianna Huber – Scott County Health Department Care for Kids
- Jenny Kerr – Rock Island Arsenal
- Joyce Klopp – Lydia Home
- Allyson Sedlak – Big Brothers Big Sisters
- Chantell Lamont – Children and Families of Iowa Halo Mentoring and Family Resources AMP Program
- JaNan Less – Scott County Health Department
- Sara Maduka – Proteus, Inc.
- Luci Maxwell – Child Abuse Council / Parent Partner Program
- Tiffany Norwood – Humility of Mary Domestic Violence SAFSC
- Sanjuana Shores – ETNEP – ISU
- Miguel Trevino – Juvenile Court Services
- Stephanie Woodson – Girl Scouts
- Michelle Lord – Child Abuse Council / Parent Partner Program
- Megan McLaughlin – Family Resources, Inc.
- Marge Mitchell – HALO and CASA Programs
- Nicole Patty – Child Abuse Council / Parent Partner Program
- Torschia Thomas – Child Abuse Council / Parent Partner Program
- Kris Sherman – Community Action of Eastern Iowa
- Sasha Trice – Scott County Kids Iowa Youth Dream Team
- Beth Unsworth – Safe Families
- Tera Weets – Genesis VNA Bright Beginnings and Universal Assessment
- Lori Elam – Scott County Community Services
- Mary Cashman – Mississippi Bend Area Education Agency
- Janet Rector – Center for Alcohol and Drug Services
- Katie Van Blair – St. Ambrose University, Master of Social Work program
- Kent Ferris – Davenport Diocese
- Chris McCormick Pries – Vera French Community Mental Health
- Leta Hosier – Iowa Department of Human Services
- Karrie Abbot – United Way of the Quad Cities
- Amy Alvarez – Child Abuse Council
- Ryan Bobst – Scott County Kids System of Care
• Georgann Cusack – Iowa Child Advocacy Board (Court Appointed Special Advocates (CASA) Program and Iowa Citizens Foster Care Review Board (FCRB) Programs)
• Laurie Ludman – Iowa Department of Human Services
• Marty Laughlin – Building Forever Families
• Nicole Cisne Durbin – Family Resources’ Domestic Violence Advocacy Program
• Lori Frick – Families First
• Amanda Golden – Child Abuse Council / Parent Partner Program
• Cally Kilger – Center for Alcohol and Drug Services
• Dawn Knutson – Scott County Kids System of Care
• Nicole Mann – Scott County Decategorization

The Scott County Children’s Mental Health System of Care Commission was created in response to a community collaboration between Scott County Decategorization and Scott County CPPC on March 5, 2010 where 40 community stakeholders attended a community forum and identified mental health services as a need in our community. The Commission seeks to research and design accessible, effective and equitable resources to optimize Scott County children’s mental and behavioral health delivery systems. The following Scott County kids staff assists this committee:
• Ryan Bobst – Scott County Kids Community Planner
• Dawn Knutson – Scott County Kids Family Systems Coordinator
• Megan Heffernan – Scott County Kids Youth Coordinator

The following University of Iowa technical assistance staff assists this committee:
• Vickie Miene – Community Circle of Care Program Director

The following individuals serve on this committee:
• Scott Hobart – Chairperson – Seventh Judicial District Chief Juvenile Court Officer
• Marcy Mendenhall – Scott County Kids Executive Director
• Gary Lippe – Iowa Department of Human Services Eastern Service Area Manager
• Dr. Robert Anderson – Genesis Health Group Pediatrician
• Kim Riley – Scott County Parent
• Scott Crane – United Way of the QCA Executive Director
• Matt Mendenhall – Community Foundation of the Great River Bend Vice President of Programs
• Nicole Mann – Scott County Decategorization Coordinator

The following general public participates with this committee:
• Judy Collins – Scott County Community Member

The Scott County Decategorization Program, as a 28E governmental entity, has matured into a viable and essential program within the Eastern Service Area. The program goes beyond the scope of the original Decategorization process and has expanded to include community planning for health, juvenile justice and education services. The broader scope has brought about many improvements in the service
delivery system. Moreover, the Decategorization Program has been instrumental in the collaborations that have been developed within the last twenty years and have become the foundation for community planning and service delivery.

1. A description of the community planning used in developing the annual plan. This description should include information on the community members and organizations that were invited to and actually participated in developing the plan. Community participation can be achieved through strategies such as community forums, community education events, and community focus groups.

In the past, community stakeholders have been tentative to participate in long term community planning due to the lack of consistent funding. Community members are aware of Decategorization carry over funding being subject to retraction and moved to the Iowa General Fund according to administrative rules. However, during Fiscal Year 2011 Scott County Decategorization experienced an increase in community stakeholder participation due to the development of the Scott County Children’s Mental Health System of Care Commission which actually began in Fiscal Year 2010 when Scott County Decategorization entered into a Memorandum of Understanding with the Iowa Department of Human Services, Child Health Specialty Clinics, Center for Disabilities and Development, and Community Circle of Care in Dubuque, Iowa to provide technical assistance for developing a System of Care in Scott County. Through the technical assistance with Community Circle of Care, Scott County Decategorization is being provided with technical assistance for community stakeholders, providers, and individuals; assistance with developing System of Care values; sharing lessons learned with the community regarding experiences in North East Iowa; hired and supervising staff hired through the grant process and provide necessary tool and supplies to perform their duties (i.e. Community Planner, Family Systems Coordinator, and Youth Coordinator); and provide analysis of children’s mental health delivery service system.

Community members were invited to a Scott County Children’s Mental Health System of Care Community Forum on December 15, 2010 to be a part of the beginning planning stages of Scott County Children’s Mental Health System of Care efforts and learn about the Children’s Mental Health System of Care core values and guiding principles. There were 30 community stakeholders in attendance representing a wide range of local agencies. Community members understand the high cost of serving youth with mental health services and are willing to discuss how to better utilize funding to assist youth with mental health needs (See Attachment B). The Scott County Kids Community Planner completed 10 additional focus groups in Fiscal Year 2011 with local providers, community members, and youth. During each focus group participants had the opportunity to identify community priorities to assist with the development and implementation of a System of Care in Scott County (See Attachment C).

Scott County Decategorization continues to utilize an email distribution list that has significantly grown over the last year; currently there are approximately 105 individuals on the list including State Legislators. One week prior to a Decategorization Board meeting the Scott County Decategorization Coordinator emails information regarding the meeting, including agendas to everyone on the distribution list. This community email list is a convenient way to distribute Request for Proposals (RFP) notices,
program information, meeting agendas, job listings, and upcoming trainings. This strategy has increased the number of public attending our Decategorization meetings.

Through the Scott County Kids website community members are encouraged to share community needs and funding requests with Scott County Decategorization through a brief application (See Attachment D). All community proposals are reviewed by the Decategorization Coordinator and then shared with the Scott County Decategorization Executive Committee makes all final decisions on proposals.

Scott County Decategorization staff has been invited to numerous community planning committees. This is a seamless way to understand the various services and initiatives occurring in the county to assist with community planning efforts. The following is a list of the current meetings attended by Scott County Decategorization staff:

- City of Davenport Weed and Seed Youth Committee
- Davenport Schools – Davenport Network for Community and School Partnerships
- Scott County Children’s Mental Health System of Care Commission
- Parent Partner Project Management Team
- Scott County Early Childhood Iowa
  - Contracts Management
  - Public Awareness
- 7th Judicial District Summit
- Scott County CPPC
- Iowa Youth Dream Team Shared Decision-Making Committee
- Scott County School Health Initiative
- Homeless Youth Coalition
- Quad City Health Initiative (QCHI)
  - QCHI Mental Health Task Force and Committee Chair
- Scott County Kids Health Committee
- Community Foundation of the Great River Bend Funders Forum
- Community Foundation of the Great River Bend Co-Investment Committee
- Scott County Regional Authority Executive Board
- Bettendorf Chamber Early Childhood Committee
- National Association of Social Workers Iowa Chapter
- Scott County Health Department Accreditation Committee
- Present monthly at the Scott County Board of Health
- St. Ambrose Master of Social Work Continuing Education Committee
- NASW Disproportionality Diversity Work Group
- See Clearly to Learn Vision Committee
- Early Childhood Coordinating Council
- Statewide DMC
- Promise Neighborhoods

Scott County Decategorization Annual Plan was developed from input from the various committee work and community forums gathered from the sources listed above. This process was used in order to gain the broadest possible perspective on issues. Scott County Decategorization has designated funding for programming to meet a particular
community need such as Legal Services, Community Based Training, and Programs for Juveniles At-Risk.

RFPs will be used during Fiscal Year 2012 to address other needs of the community. Members of the community will sit on an RFP review team to evaluate each proposal and make suggestions to the Decategorization board on which bidder should be awarded the contract. This allows for more community input and diversity into the Decategorization funding opportunities.

Scott County Decategorization is anticipating a continued increase in community participation due to the legislative change in House File 649. This legislative change will allow Scott County Decategorization to carry forward funds for two succeeding years, which will allow the board to make more impactful decisions to meet community needs.

2. A description of the Decategorization project’s efforts to network and coordinate with other community planning initiatives [i.e. school improvement plans, Community Empowerment Areas, Community Partnership for Protecting Children projects, United Way, etc.] affecting children and families within the boundaries of their project.

Scott County Decategorization of the Eastern Service Area has been a community planning agency for over twenty years. Decategorization was created to plan, develop and invest into community programs and ultimately reducing entry into Department of Human Services and Juvenile Court Services. The name Decategorization is to declassify state funds to best meet the community’s needs and linking families and agencies with the correct resources. In order to meet the needs of the community, Scott County Decategorization works closely with other community planning initiatives.

Scott County Decategorization is represented on the local Early Childhood Iowa board, Community Partnership for Protecting Children, and United Way members sit on committees for Scott County Decategorization. Scott County Decategorization informs, attends and plans school meetings in the four school districts. All of the Superintendents from Scott County’s four school districts are members of the Scott County Decategorization Executive Committee. Our Decategorization Board meetings allow for active problem solving around school issues regarding children who are at risk of entering into the child welfare and/or juvenile justice system. Decategorization staff attends Davenport Schools, the largest school district, monthly Davenport Network for Community and School Partnerships Committee meetings to address challenges within the schools. Bringing together a broad array of public and private business and human services providers demonstrates collaboration and effective communication. Scott County Decategorization benefits by disseminating information and continuing to renew the community plans related to at-risk youth.

Scott County Decategorization takes a leadership role in facilitating Scott County Kids Health Committee. The role of the members is to review and update health policies and procedures that affect all children zero to age eighteen. Membership consists of local school nurses, health department, hospital staff, private consultants, and community
Scott County Decategorization is committed to providing leadership and collaboration with community partners through the Scott County Children’s Mental Health System of Care Commission. Commission members consist of representatives from United Way, Community Foundation, Juvenile Court, Iowa Department of Human Services, Genesis Health Group, and other community members to address mental health systemic issues. The Commission is also planning for further mental health services and sustainable funding sources to ensure a successful System of Care for Scott County youth and families.

Scott County Early Childhood Iowa is a strong community partner. Scott County Decategorization will continue to attend monthly meetings on critical issues affecting children under age five. The transition of children exiting from Early Childhood Iowa funded programs into elementary school allows a seamless continuum of services. Having a moniker of Scott County Kids, both Scott County Decategorization and Scott County Early Childhood Iowa can share resources, information and the community has opportunity to utilize a centralized information center.

Scott County Decategorization will continue to work with Achieving Maximum Potential (AMP), formally elevate, to encourage youth participation in community programs and continue to educate Scott County Decategorization Executive Committee on barriers of youth in foster care. Decategorization staff will share partnering activities, community events, funding opportunities and linkage to the boarder community at monthly Decategorization and other community meetings. In community planning efforts, Decategorization will look to the AMP members for assistance in defining gaps in services for youth in general and specific issues surrounding those youth involved with the foster care system.

In addition, Scott County Decategorization was awarded a grant to implement Iowa Youth Dream Teams within Scott County. The Iowa Youth Dream Team Shared Decision-Making Committee addresses the implementation of the initiative, successes, and barriers that youth who are transitioning from DHS foster care system to independent living situations. During Fiscal Year 2011 the HALO Mentoring program was developed between collaboration with Children and Families in Iowa and the Retired Senior Volunteer Program (RSVP), the mentoring program was determined to be a need in Scott County after RSVP became involved with the Iowa Youth Dream Team initiative. The HALO mentors and mentees participate on the Iowa Youth Dream Team committee. This committee has a strong youth presence and Scott County Decategorization staff will continue to work on this initiative and provide an environment in which youth are comfortable collaborating with adults.

The Seventh Judicial District has a District 7 Children’s Justice Team that meets on a quarterly basis in Davenport, Iowa to share information with Guardians Ad Litems, Juvenile Court Judges, Juvenile Court Officers, Iowa Department of Human Services, Decategorization Coordinators, Attorneys, Mental Health Providers, Substance Abuse Providers, Foster Care Programs, and other court involved personnel. This group works
to decrease barriers and implement best practice within the court system for children and youth.

Quad City area, which includes Scott County, is in the implementation stages of a community initiative to increase graduation rates. Achieve Quad Cities project has a wide range of community buy in for providing youth with internships, externships, job shadowing, and skill building which integrates classroom work with ‘real work’ experiences. The goal is for the youth to have multiple career exposure opportunities while in high school which will expand their thoughts, beliefs and abilities so they are competitive in the work force. As this community plan matures, it is a continued goal of Scott County Decategorization to ensure Scott County youth in the foster care system have exposure to career planning and work force development skills. Utilizing AMP expertise we will merge real life experiences with specific career pathway opportunities for youth in foster care. Through Iowa’s Youth Dream Team leadership and the career expertise of Achieve Quad Cities, this collaborative effort will increase the graduation rates of all Scott County children but specifically foster care children. Connecting youth with a broader life perspective, which includes living beyond the foster care system, allows the youth to engage with others who are investing in their career future and their life plan. Youth may realize their dream through career exploration that otherwise may have stayed undiscovered.

3. A description of any community needs assessment process and/or data [child welfare outcomes data, need indicator data from other systems such as health, education, community empowerment, etc.]. that was used in developing the annual plan to enhance child welfare and juvenile justice service systems in the area.

1. Decategorization staff gathered data and information from the sources listed in question 1: a community forum, focus groups, and information collected from various community meetings assisted Scott County Decategorization with the annual plan.

2. Reviewed the priorities for Criminal and Juvenile Justice Planning (CJJP)

3. The following documents were reviewed by Decategorization staff:
   - House File 649
   - 2010 Iowa Youth Survey for Scott County
   - State of Iowa Department of Human Services and Department of Public Health Report to the Iowa General Assembly: Reduce Child Abuse Caused by Custodian Substance Abuse, Misuse, Addiction House File 2310 – 82nd General Assembly
   - Iowa Department of Human Services 2010 Implementation Status Report regarding the Mental Health Services System for Children, Youth, and their Families.
   - Quad City Health Initiative Vision 2010 Strategic Plan
4. Scott County Decategorization developed a plan for building capacity and achieving outcomes (See Attachment E).

4. A description of the project’s specific and quantifiable short term plans and desired results for the state fiscal year; as well as a description of how these short term plans align with the project’s longer term goals for improving outcomes for children and families.

MISSION
Provide effective programming that will deter children and youth ages birth to 21 from entering the child welfare and/or juvenile justice system or provide a safe exit for children and youth already in either system by partnering health, education and welfare resources for the betterment of children and families.

VALUES
Over the past twenty years, the Scott County Decategorization Program has been characterized by a number of core values and beliefs including:

- Importance of Collaboration
- Professional Cooperation and Collegiality
- Mutual Support
- Ability to Break Down Barriers
- Flexible Growth
- Credibility
- Innovations
LONG TERM GOAL #1
To act as the catalyst in bringing multiple community stakeholders together to meet community needs.

Short Term Strategies:
- Maintain and support current committee and work group structure as appropriate
- Maintain active relationships with community stakeholders
- Participate in community needs assessments as appropriate
- Initiate community planning processes as needs are identified

LONG TERM GOAL #2
Improve services in the community that will assist in the achievement of the Child and Family Service Review outcomes of child well-being, safety and permanency.

Short Term Strategies:
- If funding is available issue RFP’s for services that will systemically enhance well being, safety and permanency for at risk youth
- Monitor and review current programs aimed at improving child well-being, safety and permanency to ensure they meet their objectives and outcomes
- Collaborate with community agencies to leverage funding to enhance the current continuum of care for children and families

LONG TERM GOAL #3:
To keep youth from entering the more expensive child welfare and juvenile justice systems and to ensure a safe and permanent exit from those systems if already involved

Short Term Strategies:
- Monitor current program outcomes to ensure that they are meeting the target population and objectives
- Explore evidenced based programs that have proven to divert youth away from the child welfare and juvenile justice systems

LONG TERM GOAL #4
To maintain positive leadership role in the community and a reputation for excellence through the continuity of qualified staff and board members

Short Term Strategies:
- Update personnel policies, procedures and performance standards that promote excellence
- Provide incentives that encourage improvement in work performance
- Establish market rate salary ranges for each level of position within the organization
- Encourage Board members to designate substitutes for meetings when they will be absent
• Develop a clear plan for addressing succession of Board members
• Hire and retain qualified staff
• Promote the importance of the 28E

LONG TERM GOAL #5
Continue to be fiscally responsible with state funds

Short Term Strategies:
• Maintain subcontract with Bi-State Regional Commission for the purposes of obtaining necessary financial and personnel services
• Engage qualified CPA firm for annual audits
• Each fiscal year Scott County Decategorization will have an unqualified audit
• Complete and submit financial reports for the Eastern Service Area Manager and the DHS Contract Manager
• Scott County Decategorization Governance Board shall practice general accepted accounting practices
• Be aware of the operating budget and make contracting decisions based upon this knowledge
• Research contracting opportunities to make sure they align with the vision and mission of Decategorization

5. A description of the project’s proposed plans to use funding available within their Decategorization services funding pool during the fiscal year, including plans to use their available carryover funds resulting from Decategorization operations during the previous fiscal year - by the close of the current state fiscal year.

Scott County Community Partnerships for the Protection of Children (7/1/11-6/30/12) – provide leadership and coordination of activities to implement the Community Partnership for the Protection of Children Initiative in Scott County. This contract includes the Iowa Youth Dream Team initiative.

Decat Coordination (7/1/11-6/30/12) – provide coordination and support services for the Department of Human Services in their efforts to achieve Child and Family Service Review Outcomes and the Scott County Decategorization Project in its role as a community planning organization. This includes providing technical support for contract holders, facilitation of meetings, collaboration with community stakeholders, monitoring program spending, issuing RFP’s, writing contracts, and maintaining contract compliance. For Fiscal Year 2012 Dubuque Decategorization transferred $25,000.00 to Scott County Decategorization to serve as the employer of record for the Dubuque Decategorization Coordinator.

Victim Restitution (7/1/11-6/30/12) – provides an employer of record and performs the payroll functions for the juveniles enrolled in the Seventh Judicial District Juvenile Court Services Victim Restitution Program.
In-Home Brief Intensive Services (7/1/11-6/30/12) – to provide in-home services aimed at filling a service gap for children and families living in Scott County who are not currently involved in the child welfare system or adjudicated by the juvenile court.

Family Team Meeting (7/1/11-6/30/12) – Scott County Decategorization approved $475,000 to be applied to the Family Team Meeting contract that is housed within DHS. Due to the large sum of Decategorization dollars, the Decategorization Coordinator will assist the DHS Contract Manager with financial and programmatic reviews.

Parent Partner Program (7/1/11-6/30/12) – provides coordination, implementation, and oversight of the Parent Partner Program for Cedar, Des Moines, Henry, Lee, Louisa, Muscatine, and Scott Counties. The Parent Partner Program is designed to provide better outcomes around re-abuse and reunification. The goal of the Parent Partners Program is to help parents who are currently involved with the Iowa Department of Human Services (DHS) be successful in completing their case plan goals. This is achieved by matching a Parent Partner with parents who are currently in the DHS system and have a child removed. Parent Partners are mentors who have had previous involvement with DHS and have been successfully reunified with their children for at least a year.

School Facilitator (8/1/11-6/30/12) – provides a School Facilitator at Edison Academy. The School Facilitator is a social service specialist with expertise in the educational setting. The School Facilitator is a member of the team that provides services to students and their families in an Alternative School Setting. The School Facilitator provides services which include: consultation, networking with community agencies and education program design.

Other services that have not yet been contracted for, but are in the development stages are:
- Community Based Training
- Legal Services
- Programs for Juveniles at Risk

6. A description of the project’s plans to track results and outcomes achieved by funded programs during the year.

The Decategorization Coordinator tracks and monitors each program’s outcome measures and contract compliance through various mechanisms. The contractor provides quarterly reports containing information regarding progress towards achieving program outcomes and objectives. The Decategorization Coordinator reviews the reports and addresses any questions with the contractor. The Decategorization Coordinator meets with the DHS Contract Manager on a quarterly basis to monitor and review quarterly reports, performance outcomes, communication with contractors, and address any concerns. If a performance improvement plan is needed the Decategorization Coordinator will bring this to the attention of the board.

The Decategorization Coordinator is readily available to assist the contractor with any program or budgetary questions or barriers that may arise. This open communication is
Effective in maintaining the integrity of the program deliverables and the quality of the services provided. The Decategorization Coordinator maintains the contract file and includes all relevant documentation of communication with the contractor to assist in audits and determining contract compliance. The monitoring ensures that the Scott County Decategorization Board is a good steward of state funds.

Annual site visits are another way of monitoring and tracking the results of contracted programs. During site visits the Decategorization Coordinator can speak directly with staff members to gain insight on the effectiveness of the program and the specific impact they have on children and families. Depending on the program the Decategorization Coordinator is able to read through case files, see the program in action, review financial records, and review how data is tracked through the contractor's monitoring systems.

The information gathered from the various methods is then compiled and reported to the Decategorization Board to review the outcomes and outputs of each program. The Decategorization Coordinator or Board Members may make suggestions for program improvements as long as the intent of the contract is not compromised. The Board votes on any changes and Decategorization Staff would communicate those changes with the contractor.

Scott County Decategorization is committed to writing effective contracts. In order to remain on top of contracting guidelines the Decategorization Coordinator attends trainings provided by DHS related to contracting and the DHS contracting system (C-2); attends various conference calls related to Decategorization; and reads the DHS Services Contracting Newsletter. The Decategorization Coordinator has completed all state required core contract training classes and is scheduled to take refresher courses during Fiscal Year 2012.

Scott County CPPC Shared Decision-Making Board discusses gaps in services and community needs; the Decategorization Coordinator is able to disseminate this information to the Scott County Decategorization Executive Board. This has allowed for effective programming and contracting within Scott County.

**7. A description of the project's plans to monitor and maintain fiscal accountability during the year [fiscal accountability includes monitoring the performance and results of contractors receiving funding and monitoring expenditures for Decategorization services during the year].**

The Scott County Decategorization Program values the opportunity to provide outstanding services to at risk youth and realizes that maintaining fiscal accountability is an integral part in sustaining those services. Bi-State Regional Commission is the fiscal manager for the Scott County Decategorization Program. They are a valuable resource in providing information regarding fiscal accountability requirements, monitoring and reviewing billings, preparing Decategorization budgets, and conducting on site fiscal reviews.
Each month contract holders are required to submit billings with detailed invoices and backup documentation to the Decategorization Coordinator. The bills are subsequently sent to Bi-State Regional Commission for review of budgetary and contract compliance. Then processed bills are submitted back to the Decategorization Coordinator for an additional review. The Coordinator provides the bills to the Iowa Department of Human Services where they are again reviewed and processed for payment.

At every Decategorization Board meeting an expenditure report is submitted to the members. The Decategorization staff and board members review expenditures and monitor the overall program budget. If programs are under spending or overspending the Decategorization staff are asked to contact the contractor to assess the situation.

All Decategorization contracts are performance based contracts. Performance based contracting focuses on the desired results of the program by using measurable performance standards and plans for quality assurance. If a contractor is not achieving the required outcomes the board has the opportunity to reduce payment based on the unmet outcomes.
Scott County Kids is an umbrella agency that supports internal and external child focused community programming. We are a community planning and funding agency that seeks to address and overcome systemic challenges that interrupts the lives of children birth to age eighteen while increasing access and streamlining resources throughout our area.

Decategorization: Scott, Cedar, Muscatine, and Quad County (Lee, Louisa, Des Moines and Henry). The mission of Decat is to provide effective programming that will deter children and youth ages 6-18 from entering or safe exit from the Juvenile Justice and the Child Welfare Systems.

Scott County Early Childhood Iowa: receives state and federal money to contract with local agencies that support and address multiple issues for children birth to five years of age.

CPPC: Scott County: Community Partnership for Protecting Children (CPPC) program mission is to increase awareness with child abuse and implement the four strategies of: policy and practice change, neighborhood networking, family team meeting, and shared decision making.

Scott County Health Committee: Our mission is to convene the health community members and address health issues surrounding children and youth of Scott County.

Scott County Children’s Mental Health System of Care Commission: Seeks to research and design accessible, effective and equitable resources to optimize Scott County children’s mental and behavioral health delivery systems.
ATTACHMENT B:

Prevalence Triangle: Children Who Have Mental Healthcare Needs

- 5% have serious and complex needs and use intensive services
- 60% of $456
- 15% have moderate needs and need accessible high-quality services and supports
- 35% of $1,367
- 80% have less complex needs but need access to assessment, prevention and health promotion
- 5% of $7,291

System of Care Values: (Community-based; Family Driven & Youth Guided; Culturally & Linguistically Competent) and Principles (Dissemination and Training; Community Assets; (Schools; Religious Community; NAMI; etc...); Professional Development Opportunities

Wraparound; Family Navigators (Includes CNC; Vera French; SCK; CMSC; AEA; Davenport Schools; Other “Intensive Case Managers” in the Community); Youth Coordinator

Family Systems Coordinator; Youth Coordinator; Service Directory; Decision-Making Tree; Shared Releases of Information


Scott County Estimates: US Census Bureau (2009). Based on 20% estimates for mental illness/serious emotional disturbance ages birth to 19

8/17/11
ATTACHMENT C:
Scott County Children’s Mental Health System of Care Initiative
Focus Group Preliminary Feedback: 8/22/11

Focus Groups Since 6/1/11:
- 19 Focus Groups
- 210 Participants
- 113 People who want to do more than a focus group

Community Identified Priorities:
- Family Navigators;
- Universal Release of Information;
- Professional Development/Education for Families, Providers and the Community

The Common Themes:

<table>
<thead>
<tr>
<th>Scott County’s Current Strengths</th>
<th>Scott County’s Current Weaknesses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Variety of services compared to other communities; Quality services; Passionate people; People are open to ideas and diversity</td>
<td>Lack of prevention/early intervention services; Services aren’t always the most appropriate; Lack of communication; Few culturally sensitive services; There is no “go to” person to help families and providers navigate the system</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>Threats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Navigators; Community wide MOU for universal shared release of information; Professional development for families, providers and community members; Collaboration to achieve shared goals; Enhance the utilization of existing mental health resources through increased knowledge and awareness</td>
<td>Community worries about current lack of sustainable/stable plan and network for mental health services in general; Apathy; Competitive nature of service providers; Not engaging the entire community in the change process</td>
</tr>
</tbody>
</table>

Quotes:
- “We need someone to give resources and make them more accessible for us; someone to help us figure out what to do and where to go.” – Parent, Family Resources DV Shelter Focus Group, 6/20/11

- “We need a resource or support for parents with children with mental health needs. Someone who’s been through it and knows what it’s like.” – Staff, Bethany Focus Group, 6/7/11

- “It’s hard for me to know if my two year old has ADHD, or is he just being a two year old. I think we need access to more education about mental health in general.” – Parent, Family Resources DV Shelter Focus Group, 6/20/11

- “It would have been great to be served in my community, rather than being locked-up at a residential facility 120 miles away.” – Youth, AMP (Elevate) Focus Group, 6/23/11

**Contact Ryan for detailed data and feedback from focus groups**
ryan.bobst@scottcountyiowa.com 563-326-8221 x 8593
Website: [http://www.scottcountykids.org/system_care.php](http://www.scottcountykids.org/system_care.php)
ATTACHMENT D:
Scott County Decategorization (Decat)
Quarterly Proposal Process
July 1st, Oct 1st, January 1st and April 1st

Mission: To partner health, education and welfare resources for the betterment of children and their families.

Goal and Purpose: Scott County Decategorization is a community based project that utilizes Department of Human Services and Juvenile Court Services funding to create and support services that will deter children and youth from entering these systems. Decategorization values community input and looks at patterns, trends and gaps in services. The Quarterly Proposal Process allows an opportunity for community members to raise awareness and propose a solution for current community needs. A proposal submission does not guarantee funds and your proposal may lead to a community Request for Proposal (RFP) depending on the scope of services and specific population.

Evaluation: Proposals are evaluated by the Scott County Decategorization Coordinator and the Scott County Decategorization Executive Board, who may seek additional information from applicants or members of the community knowledgeable of the subject area. The Executive Board makes final decisions on all proposals. Scott County Decat is not granting body for funds. Scott County Decat enters into contractual agreements with agencies on a fiscal year basis. Contract funds are only guaranteed for the specific contract period. However, all community input is crucial to determine the services needs to grow and support healthy children and youth in Scott County.

Time Line: This is a quarterly proposal process. Proposals are due:
   - June 30th
   - September 30th
   - December 31st
   - March 31st

Instructions: Please answer the following questions within a two page document:

1. Define the community need for this service.
2. What specific population will this project serve?
3. What other agency are you collaborating on this request?
4. Within your agency, please list service provider(s) partners.
5. Within your agency, please list funding partners.
6. Please define the outcomes to the service.
7. Is this proposal for one time funding or on-going funding?
8. Please submit your budget for this proposal.

Please submit the two page document to:
Scott County Kids
Attn: Nicole Mann, Decategorization Coordinator
600 W. 4th Street, 6th Floor
Davenport, IA 52801

Thank you for your interest in Scott County Decategorization (Decat) funding.
ATTACHMENT E:
DECATEGORIZATION: BUILDING CAPACITY AND ACHIEVING OUTCOMES

- **Community Planning**
  - Promotes community planning, collaboration and Decategorization Board Governance
  - Redirect and utilize funding toward preventative, family, neighborhood, and community based services

- **Decat Board Authority**
  - Capacities and Outputs
  - Tailoring services to the individual needs of children and families

- **Board Reporting**
  - Capacities and Outputs

- **Decat Board Operations**
  - Capacities and Outputs

- **Coordinate with DHS and JCS**
  - Capacities and Outputs
  - Reduce reliance on out of home placement and out of community

- **Decat Board Governance**
  - Achieving Decat Activities
  - Develop a service system that more accurately reflects the needs of the children and families within the community served.