

Cedar County Decategorization Board
And
Muscatine County Decategorization Board
Tuesday, July 12, 2011

Cedar – Muscatine Decategorization Boards met on Tuesday, July 12, 2011 in room 21 of the Muscatine County Courthouse. The following members were in attendance: Dennis Boedeker, Scott Hobart, Dana Echelbarger, Kas Kelly, Mike Johannsen, Russ Hayes, and Gary Lippe. Staff present: Marcy Mendenhall and Nicole Mann. Guests: Gaylene Gilbert from Cedar County CPPC, Becky Each from Muscatine ISU Extension, Krista Regennitter from Big Brothers Big Sisters, State Representative Mark Lofgren, Jess Burger from West Branch Schools, and Kristin Nalan from West Branch Schools. Absent: Judge Gary Strausser, Shawn Lucas, and Leta Hosier.

A. Call to Order

Scott Hobart called the meeting to order at 12:00 p.m.

B. Introductions

Members and guests introduced themselves.

C. Approval of Minutes:

Kelly moved to approve the May 16, 2011 minutes as presented. Seconded by Boedeker. All ayes. Motion carried.

D. Old Business:

a. E-Votes

Mann read the electronic votes into the minutes for Cedar County:

On June 1, 2011 Mann sent the following email to Cedar County Decategorization Board Members:

DHS is proposing to transfer in \$16,169.00 in FY11 Child Welfare funds to the Cedar County Decategorization Project Governance Board to be used for the following services to support the achievement of the Child Welfare outcomes for the Eastern Iowa Service Area and in accordance with the Special Terms and Conditions as outlined below:

- Up to \$16,169.00 for early intervention services for Cedar County.

Mann requested members to respond Yes or No to accept these funds by the end of the day, Monday, June 6, 2011.

Approve – Yes to accept the transfer of \$16,169.00 from DHS; Boedeker, Strausser, Lucas, Hobart, Hosier, and Lippe.

Decline – None.

Motion carried.

On June 1, 2011 Mann sent the following email to Cedar County Decategorization Board Members:

Juvenile Court is proposing to designate and transfer funds to the Cedar Decategorization Project. The letter is intended to transfer \$10,268.00 in FY2011 Graduated Sanctions funds and Court Ordered Services funds to the Cedar Decategorization Governance Board. \$5,513.00 of this funding is TANF and \$4,755.00 is State Dollars.

Juvenile Court is proposing to transfer the following funding amounts to the Cedar Decategorization Project to be used for the following programs, in accordance with any Special Terms and Conditions specified below:

- \$1,000.00 for Victim Restitution
- \$3,800.00 for Summer Community Services

Mann requested members to respond Yes or No to accept these funds by the end of the day, Monday, June 6, 2011.

Approve – Yes to accept the transfer of \$10,268.00 from Juvenile Court; Strausser, Lucas, Hobart, Hosier, and Lippe.

Decline – None.

Motion carried.

On June 7, 2011 Mann sent the following email to Cedar County Decategorization Board Members:

Due to the approved DHS funds being transferred into the Cedar County Decategorization Governance Project for programming during Fiscal year 2012. Scott County Decategorization is requesting that the Cedar County Decat Coordination Contract be renewed at the original amount of \$6,000.00. The transfer in of dollars is a higher amount than what we anticipated at our May 16, 2011 board meeting in which we decreased the Coordination Contract at that time by 50%.

Mann requested members to respond Yes or No to increase the Cedar County Decat Coordination Contract to the full amount of \$6,000.00 by the end of the day, Wednesday, June 8, 2011.

Approve – Yes to increase the Cedar County Decat Coordination Contract to the full amount of \$6,000.00; Strausser, Lucas, Hobart, Hosier, and Lippe.

Decline – None.

Motion carried.

Mann read the electronic votes into the minutes for Muscatine County:

On June 1, 2011 Mann sent the following email to Muscatine County Decategorization Board Members:

DHS is proposing to transfer in \$50,000.00 in FY11 Child Welfare funds to the Muscatine County Decategorization Project Governance Board to be used for the following services to support the achievement of the Child Welfare outcomes for the Eastern Iowa Service Area and in accordance with the Special Terms and Conditions as outlined below:

- Up to \$50,000.00 for early intervention services for Muscatine County.

Mann requested members to respond Yes or No to accept these funds by the end of the day, Monday, June 6, 2011.

Approve – Yes to accept the transfer of \$50,000.00 from DHS; Echelbarger, Strausser, Kelly, Hobart, Lippe, Johannsen, and Hayes.

Decline – None.

Motion carried.

On June 1, 2011 Mann sent the following email to Muscatine County Decategorization Board Members:

Juvenile Court is proposing to designate and transfer funds to the Muscatine Decategorization Project. The letter is intended to transfer \$25,669.00 in FY2011 Graduated Sanctions funds and Court Ordered Services funds to the Muscatine Decategorization Governance Board. \$13,781.00 of this funding is TANF and \$11,888.00 is State Dollars.

Juvenile Court is proposing to transfer the following funding amounts to the Muscatine Decategorization Project to be used for the following programs, in accordance with any Special Terms and Conditions specified below:

- \$3,000.00 for Victim Restitution
- \$15,000.00 for Summer Community Services

Mann requested members to respond Yes or No to accept these funds by the end of the day, Monday, June 6, 2011.

Approve – Yes to accept the transfer of \$25,669.00 from Juvenile Court; Echelbarger, Strausser, Hobart, Lippe, and Hayes.

Decline – None.

Motion carried.

On June 7, 2011 Mann sent the following email to Muscatine County Decategorization Board Members:

Due to the approved DHS funds being transferred into the Muscatine County Decategorization Governance Project for programming during Fiscal year 2012. Scott County Decategorization is requesting that the Muscatine County Decat Coordination Contract be renewed at the original amount of \$10,000.00. The transfer in of dollars is a higher amount than what we anticipated at our May 16, 2011 board meeting in which we decreased the Coordination Contract at that time by 50%.

Mann requested members to respond Yes or No to increase the Muscatine County Decat Coordination Contract to the full amount of \$10,000.00 by the end of the day, Wednesday, June 8, 2011.

Approve – Yes to increase the Muscatine County Decat Coordination Contract to the full amount of \$10,000.00; Echelbarger, Strausser, Kelly, Hobart, Lippe, Johannsen, and Hayes.

Decline – None.

Motion carried.

b. Disproportionality Training

Mann informed the board that Disproportionality Training has been cancelled for Muscatine, Davenport, and Dubuque. Mann informed members that due to negative feedback regarding the training in Burlington she requested Rita Starr, Trainer and CEO of Healing Our Nation, for a corrective action plan on how to improve future trainings by June 1, 2011 or the contract would become void. Mann stated that on May 31, 2011 she received an action plan from Starr. Upon reviewing the action plan from Starr, Mann reported it to be unsatisfactory to meet the training needs and the Scott County Decategorization board made the motion to terminate the contract. Members did not have any questions at this time.

E. New Business

a. Fiscal

i. FY' 11 Budget

Mann reported no changes to the FY'11 Program Budget for Cedar and Muscatine Counties.

ii. FY' 11 Program Expenditures

Mann provided the board with copies of the FY'11 program expenditures for both Muscatine and Cedar County. Mann reported Cedar County program expenditures for Brief Intensive Services program to be spending at 41%, Summer Community Services at 47%, Victim Restitution at 0%, CPPC at 100%, Strengthening Families at 38%, and Coordination at 67%. Mendenhall informed members that the Victim Restitution program that is for Juvenile Court offenders who have been court ordered to pay victim restitution fees, Hobart informed the board that crime has been down in Cedar County which is why the program has not been utilized this fiscal year. Mann asked Each to explain the Strengthening Families program to board members and guests. Each stated that the program addresses reducing substance abuse and risky behaviors in youth, all families served have a child in sixth, seventh, or eighth grade. Each reported 33 families successfully graduating the program in Muscatine. Regennitter stated that the program prepares youth for dealing with peer pressure. Representative Lofgren asked how families were identified for the program; Each replied that a mailing was sent out to all sixth grade students. Representative Lofgren questioned what follow up occurred with the program, Each stated that Iowa State University has been working on this program since 2003 and has done research by following up with families and schools.

Mann reported Muscatine County program expenditures for Family Advocacy to be spending at 74%, Brief Intensive Services at 13%, Summer Community Services at 37%, Victim Restitution at 53%, Strengthening Families at 62%, CPPC at 87%, and Coordination at 87%. Members did not have any questions at this time.

iii. FY' 12 Budget

Mann provided members with a copy of the Cedar County FY'12 Adopted Program Budget. Mann informed members that the budget reflected the board's decision at the last board meeting and the e-votes. Mann reported at this time there is a total of \$18,637.00 uncommitted dollars to include \$13,124.00 in State funds and \$5,513.00 in TANF funds.

Boedeker moved to approve the Cedar County FY'12 Adopted Program Budget as presented. Seconded by Lippe. All ayes. Motion carried.

Mann recommended to the board to replace \$5,513.00 of State funds for TANF funds in the Cedar County Brief Intensive Services contract to ensure that all Federal funds are spent at the end of the fiscal year.

Lippe made the motion to amend the Cedar County Brief Intensive Services contract to replace \$5,513.00 of State funds for TANF funds. Seconded by Boedeker. All ayes. Motion carried.

Mann provided members with a copy of the Muscatine County FY'12 Adopted Program Budget. Mann informed members that the budget reflected the board's decision at the last board meeting and the e-votes. Mann reported at this time there is a total of \$10,651.00 uncommitted dollars to include \$2,982.00 in State funds and \$7,669.00 in TANF funds.

Kelly moved to approve the Muscatine County FY'12 Adopted Program Budget as presented. Seconded by Lippe. All ayes. Motion carried.

Mann recommended to the board to replace \$7,669.00 of State funds for TANF funds in the Muscatine County Family Advocacy contract to ensure that all Federal funds are spent at the end of the fiscal year.

Lippe made the motion to amend the Muscatine County Family Advocacy contract to replace \$7,669.00 of State funds for TANF funds. Seconded by Kelly. All ayes. Abstentions: Johannsen. Motion carried.

1. Carryover Language

Mendenhall reported that House File 649 is pending the Governor's signature. Mendenhall stated that all unspent FY'10 funds will revert to the state. However, new language in the bill will allow Decat areas to carry forward funds for two succeeding years, which will assist with FY'13 Decat planning. Mendenhall reported that this will allow the board to make impactful decisions. Members did not have any questions at this time.

2. Decat Coordination Plan

Mendenhall reported that the Decat Coordination Plan for FY'12 includes participating in more community meetings. Mann informed members that this will allow for the opportunity to hear about community needs that she can report back to the board.

iv. FY' 12 Program Expenditures

Mann reported that there are no expenditures at this time since contracts began July 1, 2011.

b. Cedar Vice Chair

Mann informed members that since Hobart is the new Board Chair for Cedar County Decategorization this has left the Vice Chair position open. Mann asked members if anyone was interested in this position. Boedeker stated that he would serve Cedar County Decategorization as the Vice Chair.

Lippe made the motion for Dennis Boedeker to be the new Vice Board Chair for the Cedar County Decategorization board. Seconded by Hayes. All ayes. Motion carried.

c. FY'11 Programming

i. Contract Updates

1. Parent Partner Program

Mann reported that Child Abuse Council has been implementing the Parent Partner program in Scott County and will begin to move into Cedar and Muscatine. Mendenhall reported that due to the vulnerable population being served the program began in Scott County instead of starting the program in all of the counties at the same time to ensure program success. Kelly stated that by gradually rolling out the program the contractor will not be overwhelmed. Lippe informed members that Child Abuse Council was also awarded the Parent Partner contract to serve Dubuque, Clinton, and Jackson Counties.

2. Family Team Meeting Contract

Mann reminded members that Scott County Decategorization has funding in the Lutheran Services in Iowa (LSI) Family Team Meeting contract, Lippe clarified that this is a DHS contract and Decat funds are one of the funding streams. Mann reported that during the third quarter there were 100 Family Team meetings conducted for DHS families in Muscatine County and 14 in Cedar County.

3. Annual Site Visits

Mann informed members that she completed all annual site visits and reported all contractors to be compliant at the time of the visits.

d. FY'12 Programming

Mann reported that all contracts for FY'12 began on July 1, 2011 and there were no gaps in services.

i. Cedar County Mentoring Program Proposal

Mann informed members that she received a program proposal from West Branch Community School District. The proposal is for a community based mentoring program, Big Brothers Big Sisters Satellite site in West Branch. Mann reported that there was not a current mentoring program in West Branch and the program would serve students who are identified through one or more of the following criteria; attendance, credit accrual/progressing in school, no connection to school, low achievement in reading or math, and limited home support. Mann stated that other agencies collaborating on the project are West Branch Parks and Recreation, area churches, West Branch Public Library, and Muscatine YMCA Big Brothers Big Sisters. Mann reported that the goal of the first year is to match 15 students with a qualified mentor and maintain and/or increase the number of matches with each successive year. Mann informed members that the request is for \$15,096.15; Mann reminded

members that currently Cedar County has \$18,637.00 of uncommitted funds. Hobart reminded members that Cedar County Brief Intensive Services was decreased for FY'12 which is a prevention crisis oriented program; Mann stated that it had been cut by 75%. Lippe stated that he isn't comfortable funding a new mentoring program when the board chose not to renew the Strengthening Families contract. Mann informed members that she would need a motion to either approve or decline the proposal.

Lippe moved to decline the proposal submitted by West Branch School District. Seconded by Hayes. Aye Votes: Hobart, Echelbarger, Hayes, and Lippe. Nay Votes: Boedeker. Motion carried.

e. System of Care

Mendenhall updated members about the work Scott County Decategorization has completed to help build a System of Care in Scott County. Mendenhall reported that System of Care is a holistic approach to children's mental health. Mendenhall informed members that Scott County has hired a Community Planner to oversee the project. Mendenhall stated that 17-20% of the child population in Scott County has a Social Emotional Disturbance (SED). Mendenhall continued by stating that there are discussions about making this a statewide initiative through the mental health redesign. Representative Lofgren informed the board that we are fortunate to have great representatives who are accessible and knowledgeable about the subject, he identified Representative Dave Heaton and Representative Linda Miller.

F. Legislative Updates

Mendenhall informed members that she will be attending an education town hall meeting later today that Governor Branstad will be speaking at. Mendenhall reported that any unspent funds from FY'10 will revert to the state to pay for community housing. Lippe stated that once the Governor signs House File 649 there may be other funding priorities.

G. Other Business

a. Public Comments

None at this time.

H. Next Meeting

Members agreed to have the next meeting on Tuesday, November 29, 2011 at noon in room 21 of the Muscatine County Courthouse.

H. Adjournment

Johannsen made the motion to adjourn the meeting at 1:00 p.m., seconded by Boedeker. All ayes, motion carried.