

## Cedar/Muscatine Decategorization Minutes

<b>Meeting:</b>	Cedar/Muscatine Decat Board Meeting	<b>Date:</b>	Monday, March 31, 2008
<b>Members Present:</b>	Pat Hendrickson Mike Johannsen Kas Kelly Corey Watt Shawn Lucas Dana Echelbarger	<b>Time Called to Order:</b>	The meeting was called to order at Noon by Corey Watt.
<b>Staff Present:</b>	Marcy Mendenhall Linda Keith Kylah Rasche	<b>Time Adjourned:</b>	The meeting was adjourned at 1:10 p.m.
<b>Guests:</b>	Donna Moritz	<b>Location:</b>	Tipton Courthouse
<b>Presiding Officer:</b>	Corey Watt	<b>Recording Secretary:</b>	Linda Keith

AGENDA	FINDINGS, ANALYSIS, CONCLUSIONS	RECOMMENDATIONS, ACTIONS	FOLLOW-UP, RESP. PARTY
<b>INTRODUCTIONS</b>	Each member introduced themselves		
<b>MINUTES</b>	Approval of Minutes	Mike made a motion to approve the minutes from January 28, 2008 as presented. Seconded by Kas. Motion carried.	
<b>OLD BUSINESS</b>	<b>Community Proposal Language</b>	Members reviewed the community proposal language. Members suggested staff change the word meaningful to measurable and on the last page change new contracts to contracts/renewal contracts.	Shawn moved to approve the protocol process/board member protocol and cover sheet language once changes have been made for Cedar County. Seconded by Pat Motion carried.  Dana moved to approve the protocol process/board member protocol and cover sheet language for Muscatine Co. Seconded by Mike. Motion carried.
<b>NEW BUSINESS</b>	<b>E-Votes</b>	Kylah recorded the e votes into the minutes for the Summer Community Services program. She reports that majority votes passes to approve Muscatine Community Services to Lutheran Services in Iowa in the amount of \$20,000 and \$13,800 for Cedar County.	

	<b>CJJP Update</b>	<p>Marcy advised that she received a letter stating that CJJP funds will be sent to the Chief Juvenile Court Officers and will no longer come through Decat. Marcy reminded members that they waived the CJJP funds to Quad County this fiscal year and Quad County transferred in non restricted funds. Marcy explained that the Quad County could use the restricted CJP funds.</p>	
	<b>Cedar County CPPC</b>	<p>Kylah reported that Sandy Lint contacted her regarding Cedar County not being a CPPC site and wondered if they will continue to use Muscatine and other outline areas. It was explained that Cedar County usually outsource services. Corey advised members that he had a conversation with Bob Owens of Iowa State Extension that may be interested in being the Fiscal Agent for the CPPC in Cedar County.</p> <p>Members suggested the information from Bennett School survey be added to the surveys from the other school districts we are to add all survey information on a spreadsheet and send out for members to review ahead of time.</p>	
	<b>Community Restitution</b>	<p>Kylah advised this contract will start April 15<sup>th</sup> and end on June 30, 2008 with 5 possible extensions.</p>	

	<p><b>Strengthening Families</b></p>	<p>Kylah advised members that she spoke with Bob Owen and he has not had any response from families to sign up for services. Kylah questioned members if they want the contract canceled and perhaps look at this service again for next year.</p> <p>Members were concerned if we were not able to spend the funds this year if we would really be able to spend them next year.</p> <p>Staff is to ask program manager how they can generate higher family interested in the program. There was some discussion regarding doing 1 class with 5 families this would cut down on facilitators. There was a question regarding how they target families, they thought perhaps the program could target elementary schools and at risk families.</p> <p>Members advised staff to work with the Family Team Meeting Specialist in Muscatine and to determine if language is a barrier and an interpreter is needed.</p>	
	<p><b>Legislative Review</b></p>	<p>Marcy advised members that she and Kylah went to Des Moines to talk with Legislators regarding the Decat Carryover. They spoke with Ro Foege, he liked the proposal that Decat had put together but he thought it was too late because the Legislators were going to vote on the budget on Monday at noon. Marcy explained that there could be some language in the legislation to allow Decat to carry over the funds.</p>	

	<b>FY08 Budget/Expenditures</b>	Members reviewed the budget and expenditures spreadsheet for Cedar County. Kylah advised Summer Community Services has been added, there are no other changes. She advised that Brief Intensive Services is spending at 34%. Kylah further advised that on the budget under Summer Community Services for Muscatine it should be \$20,000 instead of \$2,000. After School Programming is in progress and this information has been added to the budget. Total expenditures are \$213,103 with the balance being \$308,192. The Family Advocacy program is doing well and the Strengthening Families contract will not spend down their total allocation.	Kas Kelly moved to approve the FY08 budget and expenditures as presented. Seconded by Shawn Lucas. Motion carried.
<b>ADDITION</b>	<b>QSR – Muscatine</b>	Marcy advised that there will be a Quality Service Review in Muscatine during the week of May 19-23 <sup>rd</sup> . This is a self reflection of practice within the DHS system. Marcy reported that for the next year DHS will be working with all counties to get ready for the Federal audit for CFSR Outcomes. Corey suggested we hold the next Decat board meeting in Muscatine because the QSR is being done that week.	
	<b>Recognition</b>	Kas wanted to express to Marcy and Kylah what a wonderful job they have done since they have come on board.	
	<b>Next Meeting</b>	The next meeting was scheduled for Monday, April 28 <sup>th</sup> at Noon at the Tipton Courthouse. We also scheduled a meeting for Monday, May 19 <sup>th</sup> at Noon at the Community Services office.	
<b>ADJOURNMENT</b>		The meeting was adjourned at 1:10 p.m.	